

**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1546262

**Vendor Name:** Smartsheet Inc.

**Check Details:**

**Check Number:** 0342643

**Check Amount:** \$ 9,000.00

**Check Date:** 9/19/2025

**Invoice Details:**

**Invoice Number:** INV2470210

**Invoice Date:** 7/31/2025

**PO Number:** P0018725

**Voucher Number:** V0899017

**Document Type:** AP Invoice

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**Document Below**



## Customer Contact Information

	Contract Owner	Billing Contact
Contact Name	Anthony Inserro	Anthony Inserro
Email	inserro@cod.edu	inserroa@cod.edu
Phone	6306508888	6306508888

## Customer Address Information

	Ship To	Bill To
Addressee	College of DuPage - College of DuPage	College of DuPage - College of DuPage
Address Line 1	425 Fawell Blvd	425 Fawell Blvd
Address Line 2		
City	Glen Ellyn	Glen Ellyn
State	IL	IL
Zip	60137	60137
Country Code	US	US

## Invoice Details

Customer Name	College of DuPage
Account ID	13138348
Payment Terms	Net 30
Purchase Order Number	
Memo	New Plan
Invoice Date	7/31/2025
Due Date	8/30/2025

Category	Region	Product	Plan ID	Unit Price	Unit Quantity	Subscription Term	Total Net Price
Subscription Service	com-us	Enterprise Plan plus Premium Support Package - Paid User	33957630	500.00	18	7/31/2025 - 7/30/2026	9,000.00 USD
Subtotal							9,000.00 USD
Tax Total							0.00 USD
Total							9,000.00 USD
Amount Applied							(0.00) USD
Amount Due							9,000.00 USD

## Credit Card and Bank Transfer

Use our [Invoice Payment Page](#) to make a secure payment by credit card or Bank Transfer (ACH Debit).

([https://netsuite-connector.stripe.com/payment/acct\\_1DW8J9KfMWkKLs7c/live/invoice/3B40DE699263801BE063E91E8C0AE98E\\_36395528](https://netsuite-connector.stripe.com/payment/acct_1DW8J9KfMWkKLs7c/live/invoice/3B40DE699263801BE063E91E8C0AE98E_36395528))

## ACH Credit and Wire

Bank Detail: Bank of America, N.A 100 W 33rd St New York, NY 10001

Routing #: 125000024

Account #: 138110596826

Wire ABA Routing #: 026009593

SWIFT Code: BOFAUS3N

Federal Tax ID: 20-2954357

## Check Payment Details:

Please note your invoice number and remit to the address below. Only USD checks drawn on US banks accepted.

Smartsheet Inc.

PO Box 7410971

Chicago, IL 60674-0971

By using or continuing to use Smartsheet's Subscription Service, you agree that your use is governed exclusively by the [User Agreement](#) or by a separate subscription agreement between you and Smartsheet.



Invoice #INV2470210

\*Please email remittance advice to [Remittanceadvice@smartsheet.com](mailto:Remittanceadvice@smartsheet.com) and include your invoice number (#INV2470210) in the reference/memo field of the transfer.

**Questions?** Visit us on our [Finance Support Webpage](#) or call (425) 326-3995 .

[External] Smartsheet Invoice INV2470210, \$9,000.00 for College of DuPage - College of DuPage - 001KW00001LdYTOYA3

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"Finance Smartsheet (finance@smartsheet.com)" <system@sent-via.netsuite.com>

Tue, Aug 26, 2025 at 11:07 PM UTC

CC:

BCC:

**CAUTION:** This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Dear College of DuPage - College of DuPage,

Attached is invoice INV2470210 in the amount of \$9,000.00 due on 8/30/2025 for your Smartsheet account.

Use our [Invoice Payment Page](#) to make a secure payment by credit card or bank transfer (ACH Debit).

Please note, Smartsheet has migrated its banking relationship from Silicon Valley Bank (SVB) to Bank of America for most major currencies.

The latest copy of your invoice with available payment options is attached for your reference. Please review the information and update your payment system accordingly.

Please visit our [Finance Support webpage](#) to update any of the following:

- Obtaining W-9
- Adding a Purchase Order
- Changing Business Name or Address
- Claiming Tax Exempt Status
- Updating Billing Contact(s)

Thank you for being a valued member of the Smartsheet Community.

Kind Regards,  
Smartsheet Finance Team

Smartsheet Inc. acquired Brandfolder, Inc. as a wholly owned subsidiary in September 2020 and is working to integrate the companies' services and business operations. Accordingly, Smartsheet is now issuing transactional documentation with respect to Brandfolder services. Please visit [www.smartsheet.com/platform](https://www.smartsheet.com/platform) for more information.

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**1 attachment**

Invoice\_INV2470210\_1756249663919.pdf